



INSPECTOR GENERAL
DEPARTMENT OF DEFENSE
400 ARMY NAVY DRIVE
ARLINGTON, VIRGINIA 22202-4704

May 23, 2006

INSPECTOR GENERAL INSTRUCTION 1010.10

SUBJECT: Smoking Policy

References:

a. Smoking Policy for Federal Facilities, section 102-74.315 of title 41, Code of Federal Regulations.

b. DoD Directive 1010.10, "Health Promotion and Disease/Injury Prevention," August 22, 2003

c. DoD Instruction 1010.15, "Smoke-Free DoD Facilities," January 2, 2001

A. Purpose. This Instruction establishes policy guidance and states responsibilities for making the Department of Defense Office of Inspector General (DoD OIG) a smoke free working environment.

B. Cancellation. This Instruction supersedes IGDINST 1010.10, *Smoking Policy*, May 4, 1992.

C. Applicability. This Instruction applies to all employees, contract personnel and visitors in space occupied by the OIG.

D. Background

1. Since the issuance of the General Services Administration (GSA) regulation prohibiting smoking in the GSA controlled buildings and facilities, except for designated smoking areas, it has become increasingly evident that passive smoke inhalation presents a serious health risk to nonsmokers. To reduce the exposure of employees to environmental tobacco smoke, the OIG is imposing a total restriction on work place smoking.

2. The structural limitations in most offices make it difficult, and prohibitively expensive, to eliminate or reduce sufficiently all employee exposure to environmental smoke.

E. Policy

1. The OIG policy prohibits smoking tobacco products in all interior spaces of the OIG facilities. This policy applies to the OIG facilities in the National Capital area and in field locations. This policy is in accordance with reference a.

2. Smoking is prohibited in private offices, open office areas, corridors, rest rooms, elevator lobbies, elevators, stairwells and enclosed parking garages.
3. Efforts will continue to expand smoking cessation programs, as needed, as part of implementing these restrictions.
4. Disciplinary action may be taken against the OIG personnel for noncompliance with this policy.

F. Responsibilities

1. Responsibility for all aspects of the no smoking policy program extends from the Inspector General (IG) through the OIG Component Heads and to all supervisors and employees.
2. The offices of the Office of Inspector General will be responsible for taking necessary steps to implement this policy.
3. The Office of the Assistant Inspector General for Administration and Management (OAIG-A&M) will be responsible for establishing and implementing a smoking cessation program.
4. Managers and supervisors shall enforce the policies outlined in paragraph E above.

G. Procedures

1. Smoking prevention and cessation programs will be established that support abstinence and discourage use of tobacco products, create a healthy working environment, and provide smokers with encouragement and professional assistance in quitting.
2. While smoking cessation should be encouraged, care shall be taken to avoid coercion or pressure on employees to enter smoking cessation programs against their will.
3. Field activities must comply with local smoking policies in the Federal workplace.

H. Effective Date and Implementation. This Instruction is effective immediately.

FOR THE INSPECTOR GENERAL:



Stephen D. Wilson
Assistant Inspector General for
Administration and Management