

**Defense Council on Integrity and Efficiency (DCIE)
Inspections and Evaluations (I&E) Roundtable
21 June 2007
1000-1200
400 Army Navy Drive, Room 800
Arlington VA**

Minutes of Meeting

1. Wm Brem Morrison, Assistant Inspector General for Inspections and Evaluations, Office of the Deputy Inspector General for Policy and Oversight, Office of the Inspector General of the Department of Defense (OIG DoD), hosted the DCIE I&E Roundtable on June 21, 2007.
2. Mr. Morrison is the Chairperson of the DCIE I&E Roundtable. The purpose of the Roundtable is to provide a forum for Defense Department Inspectors General to communicate, coordinate, and collaborate on topics of mutual interest related to inspections and evaluations. The goals of the Roundtable are to exchange information, share best practices, and prevent duplication of effort among the Defense Department IGs.
3. The attendees included representatives of the OIGs from the Services, Defense Agencies, and National Guard Bureau. See attachment #1.
4. Mr. Morrison opened the meeting with welcoming remarks. All attendees then introduced themselves and provided opening remarks.
5. Agenda: See attachment #2
 - The meeting began with CDR Freeman providing a brief on the CY2006 DoDIG evaluation of the Federal Voting Assistance Program (FVAP) within DoD.
 - The 2006 Evaluation did not reveal significant differences from the 2005 Evaluation (both reports available on the DoDIG public Web site)
 - FY2007 NDAA eliminated requirement for DoDIG to conduct periodic evaluations, but did not eliminate requirement to report to Congress annually.
 - Service IGs' report timeliness and completeness now critical for report submission as future DoDIG reports to Congress will be based on analysis and summary of Service IG reports.
 - Lt Col Hammond provided a background and update brief on the ongoing DoD Assessment of Contracting with Employers of Persons with Disabilities, as that contracting relates to military dining facilities.
 - Evaluation/Management Review of military dining facility contracts, specifically those awarded under the Randolph-Sheppard (RA) and Javits-

Wagner-O'Day Act programs, mandated in FY07 NDAA. Report to Congress required NLT 17 Oct 07.

- Focus is adequacy, clarity, and implementation of statutory mandates.
- Site Visits completed at:
 - Vandenberg AFB
 - Navy Region Southwest
 - Fort Lewis / McChord AFB WA
 - Navy Region Midwest / Naval Station Great Lakes IL
 - Fort Lee VA
 - Fort Dix / McGuire AFB NJ
- Concern is ability of decision makers to be able to effect sound business decisions regarding contracted services when potentially more costly statutory preference programs appear to mandate award.
- Eddie McCormick (NGA IG) initiated a discussion regarding establishing minimum qualification/inspection/operations standards for personnel hired by or assigned to Department of Defense IG organizations.
 - Assertion was that without a minimal common set of standard, we (the DoDIG community) fail to rise to the level of 'Profession' within the IG community.
 - Deane Williams (DoDIG/IE) and Mr. Morrison added to the discussion highlighting efforts within DoDIG/IE to establish standards and standardized processes.
 - Mr. Morrison offered to share the DoDIG/IE experience and products, once approved, as a possible starting point for establishing a set of minimum 'Professional' standards applicable to the DoD IG Inspections & Evaluation community.

Questions and answers were entertained following each of the briefings.

Copies of the Power Point (.ppt) briefing slides for the FVAP and Contracting briefs were emailed to POCs at all participating agencies. These minutes and briefing slides are also available on our Web site

http://www.dodig.mil/Inspections/IE/DCIE_I&ERoundtable.htm).

6. The planned DCIE I&E Roundtable dates for the remainder of the calendar year 2007 were announced as:

- Thursday, 13 September 2007
- Thursday, 15 November 2007

Roundtables will take place at the DoD IG Headquarters, 400 Army Navy Drive, Arlington VA. Those IGs not located in the immediate Washington DC area are encouraged to attend if they will be in Washington on other business during that time frame.

7. Admin Note: CDR Web Freeman, USN (DoDIG/IE) is the DCIE I&E Roundtable Secretary. Please ensure you notify him of all staff/POC changes so that we can keep everybody informed. Inquiries regarding DCIE I&E Roundtable issues can also be addressed directly to CDR Freeman. CDR Freeman's contact information: (W) (703) 604-9168, DSN 664-9168, (F) (703) 604-9769, email: vfreeman@dodig.mil.

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Agenda
for the
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Vision: Dedicated to promote the economy, efficiency, and effectiveness of the Inspections and Evaluations functions across the Department of Defense Inspectors General community

- 1. Opening Remarks and Administrative Announcements: Mr. Brem Morrison, Assistant Inspector General for Inspections and Evaluations**
- 2. Introductions--All Attendees**
- 3. Presentations:**
 - A. CDR Web Freeman, DoDIG/IE: CY2006 FVAP Evaluation and Beyond**
 - B. Lt Col Henri Hammond, DoDIG/IE: Randolph-Sheppard/JWOD Dining Facilities Mgt Review**
- 4. Roundtable Discussion:**
 - a. Standards for Inspection staffs (Education, Training, Certification, and Office Procedures) – Deane Williams (DoDIG/IE)**
- 5. Q&A Topics as Time Allows:**
- 6. Next Roundtables: 13 September 2007
15 November 2007**

Mission: The Defense Council on Integrity and Efficiency Inspections and Evaluations Roundtable exists to provide a forum for communication, coordination and collaboration among Department of Defense Inspectors General Inspections and Evaluations organizations. The Roundtable seeks to identify lessons learned and best practices to prevent fraud, waste, abuse in the activities of the Department of Defense and to promote continuous improvements and efficient operations. To achieve a high level of integrity and efficiency, the Roundtable will exploit all means to prevent duplication of